



For Artists and Arts Organisations

Agreement for arts projects in King's Wood

As lead arts organisation in King's Wood, Stour Valley Creative Partnership (SVCP) are keen to encourage a range of high quality artistic engagements with the woods and as such wish to support artists and arts organisations who are interested in working and engaging members of the public in this wonderful environment.

In order to support this, manage a calendar of arts activities and events and ensure the quality of work, all interested artists and art organisations are asked to submit a written application.

The application should be made prior to applying for any funding and a minimum of 6 weeks before the work/project might take place.

Application to include:

- Details of project/work and supporting documentation
- Outline of any funding that will be applied for
- Intended dates
- Location of proposed activities in the woods (if known) *SVCP are happy to help with this.*
- Risk assessment

SVCP will endeavour to make a decision within 2 weeks of receiving an application.

If the application is approved SVCP will provide all the relevant documentation to facilitate the project.

SVCP will support and promote the project via website, mailing list and in other ways where feasible and agreed.

All applicants must agree to the following:

All funding applications and promotional activity must acknowledge SVCP as lead arts organisation for King's Wood.

SVCP's logo (which will be supplied) is to be displayed fairly prominently on all publicity / public facing material related to the project or acknowledged in text '*with the support of Stour Valley Creative Partnership*'.

A member of SVCP may attend and or visit the project at some stage (*we will always endeavour to do this by prior arrangement!*).

Publicity and records of the applicants' event/activities will be added to the SVCP archive of arts in King's Wood.

For more information or to discuss any of the above please contact SVCP's administrator Diane Comley
Email: diane.comley@kent.gov.uk Telephone: 03000 410900 (office hours)